



# South Carolina Department of Insurance

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MARK SANFORD  
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Director of Insurance

## IMPORTANT NOTICE

To: All Insurance Companies and Health Maintenance Organizations Licensed to Conduct Business Within the State of South Carolina

From: South Carolina Department of Insurance

Subject: 2007 Premium Tax Forms and Instructions  
2008 Quarterly Tax Return Installments and Instructions

Please forward a copy of this Notice to the person in your company who is responsible for preparing and filing this Department's 2007 Premium Tax Form and 2008 Quarterly Tax Return Installments.

The South Carolina Department of Insurance will **not** be mailing the 2007 Premium Tax Forms and Instructions nor the 2008 Quarterly Tax Return Installments and Instructions to insurers and health maintenance organizations as the information can now be accessed from the Department's website at the following web address:

<http://doi.sc.gov/company/taxation>

All insurance companies, including risk retention groups and captive insurance companies, and health maintenance organizations must file their 2007 Premium Tax Form and fees with this Department by March 1, 2008, even if no business was written in South Carolina in 2007. Those companies that file quarterly estimates must file with the Department on or before June 1, 2008, September 1, 2008, and December 1, 2008. **Please make sure the company name, South Carolina Company Code Number, and state of domicile appear on each tax return.**

2007 Premium Tax Forms and Instructions and 2008 Quarterly Tax Return Installments and Instructions questions should be directed to:

Mary Sturkie ([msturkie@doi.sc.gov](mailto:msturkie@doi.sc.gov) or 803-737-6082) or  
Gloria Akram ([gakram@doi.sc.gov](mailto:gakram@doi.sc.gov) or 803-737-6136)